

Minutes of the Meeting of the Warwickshire Health and Wellbeing Board held on 18 September 2018

Present:-

Warwickshire County Councillors

Councillors Les Caborn and John Holland

Warwickshire County Council (WCC) Officers

John Linnane (Director of Public Health and Head of Strategic Commissioning)

Pete Sidgwick (Head of Adult Social Care and Support)

Clinical Commissioning Groups (CCG)

Andrea Green (Warwickshire North CCG)

Dr Sarah Raistrick (Coventry and Rugby CCG)

Dr David Spraggett (South Warwickshire CCG)

Provider Representatives

Russell Hardy (South Warwickshire Foundation Trust)

Jagtar Singh (Coventry & Warwickshire Partnership Trust)

Prem Singh (George Eliot Hospital)

Healthwatch Warwickshire

Robin Wensley

NHS England

Rachael Danter

Police and Crime Commissioner

Neil Hewison (Office of the Police and Crime Commissioner)

Borough/District Councillors

Councillor Jacqui Harris (Stratford District Council)

Councillor Barry Longden (Nuneaton and Bedworth Borough Council)

Councillor Les Smith (North Warwickshire Borough Council)

Councillor Andrew Thompson (Warwick District Council)

1. General

(1) Appointment of Chair for the Meeting

In the absence of the Chair and Vice-Chair of the Board, nominations were sought for a chair for this meeting. It was proposed, seconded and agreed that Councillor Les Caborn (WCC) chair the meeting.

(2) Apologies for Absence

Councillor Izzi Secombe OBE (Chair)

Councillor Jeff Morgan

Nigel Minns (Strategic Director for People Directorate)

Dr Deryth Stevens (Vice Chair, Warwickshire North CCG)

Andy Meehan (UHCW)

Philip Secombe (Police and Crime Commissioner)

(3) Appointment of Vice Chair

It was agreed that Sarah Raistrick would be Vice Chair for the next year as this position rotated between the clinical commissioning groups. Thanks were recorded to Deryth Stevens, who had been Vice Chair for the previous year.

(4) Members' Declarations of Pecuniary and Non-Pecuniary Interests

None.

(5) Minutes of the Board Meeting held on 2 May 2018

The Minutes were agreed as a true record.

(6) Chair's Announcements

The Chair welcomed new Board members. It was noted that Councillor Jacqui Harris would be the new representative for Stratford District Council and thanks were recorded to her predecessor, Councillor Tony Jefferson. Councillor Leslie Smith would be the representative for North Warwickshire Borough Council and thanks were recorded to Councillor Margaret Bell for her service on the Board. A letter of thanks would be sent to retiring members.

2. Director of Public Health Annual Report 2018

The Committee received a report and presentation from Dr John Linnane, Director of Public Health and Head of Strategic Commissioning. The Director of Public Health's statutory Annual Report provided a vehicle for informing local people about the health of their community and information for decision makers in local health services and authorities on health gaps and priorities that needed to be addressed. This year's report included an overview of the health and wellbeing of the Warwickshire population, with a focus on the impact of social media on young people growing up in Warwickshire, together with information on progress with the 2017 recommendations. The report made a series of recommendations which required a concerted joint effort in order to be achieved.

In presenting his report, Dr Linnane thanked the schools for their participation in securing considerable feedback from young people, to inform the report. Mike Jackson from WCC communications was also thanked for the excellent way in which the report had been produced to assist the audience in understanding its key messages. Key points from the report were the impact on young people's sleep, the effects of cyber bullying and the extent of some 'super users' use of social media.

The report included sections on the general health and wellbeing of Warwickshire's population. Dr Linanne confirmed the generally positive position when compared to most of the country, also referring to the data on life expectancy and the following areas of concern in Warwickshire:

- Alcohol admissions - under 18 years old
- Injuries in children
- Suicide rate
- Hospital admissions for self-harm (10-24 years old)

The Chair urged all Board members to use the report and its findings to shape their work and to engage with young people. He and other Board members praised the format of the report, which was easy to read. It was confirmed that copies of the report would be circulated to all schools in Warwickshire and further engagement with schools on the results of the survey was planned. It was important to keep up to date with the social media platforms that young people used and the survey respondents had helped with this.

Concerns were reported about the data on suicide levels and binge drinking, with the need for early intervention being stated. It was important these aspects were given priority when CCGs were formulating their commissioning intentions, to help and support young people to build their resilience. Another point was about health inequalities across Warwickshire and how funding could be targeted, if necessary in an inequitable way, to provide better and more consistent outcomes for all. There was a need for a system wide focus on outcomes to understand the resource inputs needed. In Warwickshire North and Rugby CCG areas, there had been a financial assessment of the service offer and making the best use of available resources. It was acknowledged that prevention was the key to financial sustainability of services, with a need for national influence to reduce inequalities, but there was no easy answer.

Resolved

That the Health and Wellbeing Board:

1. Notes and supports the Director of Public Health Annual Report 2018
2. Agrees to endorse the recommendations stated in the report.

3. Warwickshire Health and Wellbeing Annual Review 2017/18 and Delivery Plan 2018/19

Rachel Barnes, Health and Wellbeing Board (HWB) Delivery Manager introduced this item. The Warwickshire HWB Annual Review for 2017/18 and Delivery Plan for 2018/19 were submitted together with an updated performance position. The report sought to celebrate the achievements in 2017/18 and provide a focus for activity in 2018/19. A draft of the Annual Review had been circulated to Board members after the meeting in May 2018 for comment, and the report had been updated to incorporate feedback received.

The Annual Review and case studies contained over 60 examples of achievements from across the HWB system in 2017/18. The second part of the report was forward looking, covering elements to support the delivery of the HWB Strategy and the focus of activity for 2018/19. Thanks were recorded to the partners for their input and to Mike Jackson of communications for the design work on this document.

Air quality issues were discussed and an outline was given of the initiatives that the County Council had led, working with district and borough councils and Public Health England. A scrutiny 'task and finish' group on air quality had reported in 2017. A range of initiatives were being progressed and one example was recruiting members of the public to wear air quality monitors. It was requested that a briefing document be provided to the Board to provide further information on these air quality initiatives.

Resolved

The HWB Board endorses the Annual Review 2017/18, the Delivery and Development Plan for 2018/19 and notes the updated performance position.

4. Warwickshire North Health, Wellbeing and Integrated Care Partnership

This item was presented by Jerry Hutchinson (Chief Executive of North Warwickshire Borough Council) and Andrea Green (Chief Officer) and Rachel Robinson (Associate Director of Public Health), both from Warwickshire North and Coventry & Rugby CCGs. The Warwickshire North Health and Wellbeing Partnership (WNHWBP) was formally established in 2012 to ensure local delivery of the Countywide Health and Wellbeing Strategy. Jerry Hutchinson provided background and context on the drivers for the partnership, which was well attended and sought to 'get things done'. Andrea Green confirmed the good engagement from senior elected members and chief officers of local authorities and health colleagues. Examples were quoted of successful initiatives including #onething, work on reducing cases of cardio vascular illness in women, reducing teenage conception and empowering people to help themselves.

The partnership had reviewed its priorities to meet the complex challenges of the health and social care sector. This was within the framework of the new health and wellbeing concordat, the system design model and the emerging Integrated Care System. This report provided details of the annual review of 2017/18, the key actions to date and it outlined the future direction of the partnership.

In terms of future work, there was a focus on three key areas:

- Improving integration, patient centred/place centred care
- Building and utilising community assets for proactive and preventative care, self-help and independence
- Building the evidence base

It was noted that the work on reducing teenage conceptions had been recognised by Public Health England as an example of best practice. Thanks were recorded to those involved in the partnership, for their drive and the achievements made to date.

Resolved

That the Health and Wellbeing Board notes and endorses the update from the Warwickshire North Health, Wellbeing and Integrated Care Partnership.

5. Commissioning Intentions – Clinical Commissioning Groups (CCGs), Public Health and Social Care

The Board received a combined presentation from Anna Hargrave (South Warwickshire CCG), Matt Gilks (Warwickshire North and Coventry & Rugby CCGs) and Dr John Linnane (WCC). Detailed reports and appendices had been provided on the commissioning intentions of the CCGs and the County Council's Public Health and Social Care departments.

All CCGs were required to develop and publish commissioning intentions on an annual basis. The 2019/20 intentions were being developed in the context of the Health and Wellbeing Strategy, local population health needs as defined by the Joint Strategic

Needs Assessments (JSNAs) and national priorities identified in NHS planning guidance. Of particular relevance was the move towards system working through the roll-out of Integrated Care Systems (ICS).

The commissioning intentions documents had been developed in three distinct sections:

- Section 1 – set out the three CCGs’ strategic intentions for 2019/20, signalling the system direction of travel towards the development of an ICS and the implications that the emergence of the ICS would have for both commissioners and providers.
- Section 2 – emphasised the critical role that ‘place’ would continue to play within the ICS.
- Section 3 – set out the three CCGs’ detailed commissioning intentions.

For Coventry and Rugby CCG and Warwickshire North CCG, the commissioning intentions were split into six strategic work programmes. Underpinning all of these was a focus on self-care, which would help people to live longer, more healthy lives. It was emphasised that the commissioning intentions of all three CCGs had been aligned and that the local system was working well together. Some of the areas of focus were mental health, children’s services, cancer and the out of hospital programme. For South Warwickshire CCG these were set out under each cornerstone of the CCG strategy ‘Translating our 2020 Vision into Reality’.

John Linnane presented the commissioning Intentions for Adult Social Care and Public Health, which had also been combined for the first time. This was a working document, on which feedback was welcomed. Dr Linnane added that this was the final year of the current WCC One Organisational Plan. He outlined the areas of commissioning focussed on children, people with disabilities & vulnerable clients and older people.

All the commissioning intentions were well received by the Board, with specific comments about the alignment of the services, consistency of provision and a move towards self-help.

Resolved

That the Board endorses the Commissioning Intentions for 2019/20 of the Clinical Commissioning Groups, Public Health and Adult Social Care, also noting:

1. The context for the development of the NHS South Warwickshire CCG, NHS Coventry and Rugby CCG and NHS Warwickshire North CCG (“the CCGs”) draft commissioning intentions for 2019-20;
2. That the commissioning intentions documents are presented in draft version and may be subject to amendment prior to final presentation to:
 - NHS South Warwickshire CCG Members’ Council
 - NHS Coventry and Rugby and Warwickshire North CCGs joint Governing Body meeting

6. Annual Reports from the Safeguarding Boards 2017/18

(a) Warwickshire Safeguarding Adults Board (WSAB)

Mike Taylor, Independent Chair of the WSAB presented this item. The Care Act 2014 required each Safeguarding Adults Board to publish an annual report, which formed the basis for its consultation on the strategic plan for the coming year. The report promoted the work of WSAB with the public, local multi-agency partnerships, as well as raising the profile of safeguarding adults in its area. It was the main means of demonstrating achievements and ensuring accountability to safeguarding partners.

The 2017/18 annual report presented an overview of the performance of member agencies and how effectively they had worked together to deliver the Board's strategic priorities. It illustrated how individuals were supported by different agencies to safeguard them from further/potential abuse or neglect. In 2017/18, WSAB had accomplished a number of key priorities, which were set out within the annual report.

In presenting the report, Mr Taylor made particular reference to the progress on 'making safeguarding personal'. He commended partners for their commitment, despite the budgetary pressures and staffing reductions being faced, which had impacted on attendance levels at some of the meetings. He also praised the work of WCC Trading Standards, for its work on reducing fraudulent activity and related safeguarding aspects.

The Board discussed this report and a useful addition to the key safeguarding facts would be further data for cases involving LGBT people, those with learning disabilities and cases related to faith. This point was acknowledged. Amrita Sharma, WSAB manager added that there were known cultural barriers deterring some people from reporting adult safeguarding issues, but through engagement and awareness raising communities were being given confidence to report abuse. Another point raised was the need to ensure that a fear of crime was not generated especially amongst older people.

(b) Warwickshire Safeguarding Children Board (WSCB)

Safeguarding children boards were also required to publish an annual report, evaluating the effectiveness of safeguarding in the local area. The report was submitted to the local authority, circulated to other local agencies involved in safeguarding children and to the Chair of the Health and Wellbeing Board. The WSCB 2017/18 annual report was not ready for publication. The reasons for this were outlined. The Chair apologised to the Board for this delay. He gave an undertaking to submit the report for consideration at the next Board meeting in January 2019.

The Chair paid tribute to Mike Taylor, who was retiring from his role as Chair of both boards.

Resolved

That the Board:

1. Receives the Warwickshire Safeguarding Adults Board Annual Report for 2017/18 and notes the progress it has made against its strategic priorities.
2. Agrees to receive the Annual Report of the Warwickshire Safeguarding Children's Board at its meeting in January 2019.

3. That the Board records its thanks to Mike Taylor for chairing both the Warwickshire Safeguarding Adults and Children's Boards.

7. Children 0-14: Unintentional Injuries

Helen King, WCC Deputy Director of Public Health presented this item. In Warwickshire, there had been a rise in childhood hospital admissions over the past few years related to unintentional injuries. They were now at a significantly higher level than the national and regional averages and the majority of Warwickshire's statistical neighbours. There was a responsibility for the local authority to reduce such hospital admissions. A small multi-agency group had been working to address this.

A full report on injuries leading to a hospital admission in 0-14 year olds in Warwickshire was provided on the Joint Strategic Needs Assessment website. A positive stakeholder workshop was held on 5th June 2018, which focused on how partners could work better together to prevent unintentional injuries. The workshop concluded that this required a whole system collaborative approach. Its outcomes were the need for strategic leadership, developing the workforce to 'make every contact count', focussing on five key injuries and that commissioned contracts/services include unintentional injury prevention responsibilities. A copy of the workshop report had been circulated. Evidence suggested that most unintentional injuries were preventable.

The stakeholder workshop agreed a focus in the first instance, on accident prevention for those aged 0-5. Subject to approval of the Board, the first steering group meeting would be convened in October 2018 and would be used to develop a three-year action plan focussed on the areas set out within the report. Six-monthly updates would be provided to the Board.

Resolved

That the Board:

1. Supports the development of a multi-agency steering group which will drive forward a three year accident prevention action plan;
2. Agrees the terms of reference and governance arrangements for this steering group, including reporting back to the HWBB, as well as other key strategic forums, (Warwickshire Children's Safeguarding Board, Children's Transformation Partnership Board, Children's Joint Commissioning Board).

8. Better Health, Better Care, Better Value Programme

An update was presented by Rachael Danter, the Programme Director for Better Health, Better Care, Better Value. The update covered the following areas:

- Integrated Care System update
- Transformational Programmes of Work
 - Proactive and Preventative
 - Maternity and Paediatrics
 - Mental Health and Emotional Wellbeing
 - Planned Care
 - Productivity and Efficiency

- Urgent and Emergency Care
- Enabling Programmes of Work
 - Estates
 - Digital Transformation
 - Workforce
- Related Programmes of Work
 - Cancer
 - Stroke configuration

There was discussion about the difference between accident and emergency (A&E) and urgent care services. An urgent care service was designed to help those with less critical conditions, to shorten waiting times for those with the most critical needs at A&E, especially during busy periods. Some services were co-located at hospital sites and in other cases they were on different sites. The location of services wasn't prescriptive. There was a lack of clarity amongst the public and frustrations for people struggling to get a GP appointment which resulted in some presenting at A&E. It was considered that this required a fuller discussion between clinicians and elected members, to see how to engage with communities and understand their concerns, to ensure that A&E was more efficient and not the default service used. Councillor Wallace Redford, Chair of the County Council's Adult Social Care and Health Overview and Scrutiny Committee had recently been in discussions with CCGs about the provision of more medical centres with co-located services rather than providing traditional GP surgeries. Other points raised were triage arrangements, service provision in neighbouring areas and the data that one third of those using A&E could have been treated elsewhere.

Further information was sought about capital funding bids. An outline was given of current bids and Rachel Danter agreed to provide a briefing note for circulation to the Board.

Resolved

That the update is noted.

9. Report of the GP Services Scrutiny Group

The County Council's Adult Social Care and Health Overview and Scrutiny Committee commissioned a task and finish group (TFG) to review GP Services. A report was presented by Councillor Margaret Bell, who had chaired that group. She advised the Board of the drivers for the review and its objectives.

The TFG received evidence from a wide range of sources. This led to the formulation of the conclusions and recommendations shown in the submitted review report. Some of these recommendations required a Coventry and Warwickshire 'system approach' and were submitted for consideration and approval by the Board. The review report and its recommendations had already been approved by the County Council's Cabinet. The Board was asked to review the document, its findings and recommendations.

Dave Spraggett had contributed to the review and had found it and the resultant report to be very balanced. Councillor John Holland asked about healthy transport options.

Resolved

That the Health and Wellbeing Board:

1. Endorses the report of the GP Services Task and Finish Group.
2. Accepts the recommendations for the Coventry and Warwickshire health 'system' shown in Section 2 of the review report.
3. Confirms its decision to the Adult Social Care and Health Overview and Scrutiny Committee, in order that implementation of agreed actions can be monitored.

10. Briefing Papers

Dr John Linnane provided three reports for the Board's information covering the following areas:

- (a) Warwickshire Better Together Programme
- (b) Feedback from the Place Forum
- (c) Joint Strategic Needs Assessment (JSNA)

Dr Linanne commented on each of the reports, referring to the progress made on reducing delayed transfers of care. He spoke of the progress made on the JSNA place based reviews. There had been good local engagement and from feedback a particular issue was access to and parking at some hospitals. Discussion took place about the number of voluntary community transport services. Coordination of these services could provide efficiencies. A particular aspect raised was provision of parking bays or drop off points at hospital sites for use by those providing the voluntary transport service.

Resolved

That the Board notes the updates.

11. Forward Plan

The Board reviewed its forward plan for 2018/19. This listed proposed items for formal board meetings and the focus of the workshop sessions. In regard to the mental health update for the January 2019 Board meeting and particularly the aspect on suicide prevention, it was asked that this update include a focus on the services provided to former military personnel. This was agreed.

Resolved

That the Board updates its Forward Plan as indicated above.

12. Any Other Business (considered urgent by the Chair)

The Chair reminded the Board of the decision taken in June about the Warwickshire HWBB being a signatory to the Prevention Concordat for Better Mental Health Services. This had been circulated to Board members electronically to seek approval. The Board formally endorsed the decision to be a signatory to the Concordat.

The Chair advised that a detailed report on the WCC Education Strategy would be provided at the January Board meeting and leaflets were available to provide initial information.

The Chair made reference to a request received for the Board to consider equality issues and Equality Impact Assessments when determining key strategy areas. A note would be circulated to all partners after the meeting to draw attention to this.

The meeting rose at 11.45am

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Chair